



TOWN ADMINISTRATOR'S REPORT

March 15, 2022



ADMINISTRATION:

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- Town Administrator (TA) Greg Johnson and members of the Maynard Police Department attended the funeral of retired Maynard Police Sergeant Edward A. Byrne.
- TA Johnson and Town Accountant Lauri Plourde attended the recent meeting of the town's Budget Sub Committee to present the current status of Fiscal Year 2022 (FY22) general fund and recommendations for the development of the FY23 general fund budget and appropriation of FY21 Free Cash.
- Town Accountant Lauri Plourde will be attending the Massachusetts Municipal Auditors' & Accountants' Association Annual Education Program from March 13-16, 2022.
- TA Johnson received proposals for "House Doctor" design services to have a number of firms on-hand for future applicable projects.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan began negotiations with LIUNA Professionals and LIUNA Laborers (DPW), and are scheduled to begin negotiations with the Fire Fighters' union.
- TA Johnson, Assistant Town Administrator (ATA) Megan Zammuto, Planning Director Bill Nemser and other town officials attended the recent meeting of the Minuteman Advisory Group on Interlocal Coordination (MAGIC), with the subjects of Downtown Business District Revitalization and Navigating Hybrid Engagement, which included a presentation examining the town of Hudson's Downtown Business Improvement District (BID).

- The Fire Station Building Committee continues to receive regular status reports on the progress of the new fire station construction on Sudbury Street. The town's Owner's Project Manager (OPM) reports that the project is on budget, and: "LD Russo (general contractor) submitted their initial construction schedule indicating an occupancy date of August 17, 2022. The most recent schedule dated March 1, 2022 is showing a completion date of August 18, 2022. There have been minor delays due to recent weather events, but this time could be made up if future weather is agreeable."
- The Green Meadow School Building Committee continues to meet regularly and recently reviewed initial-preliminary concept designs to either renovate the current building, construct an addition to the existing building, or construct a new building.
- TA Johnson and Director of Public Works (DPW) Justin DeMarco welcomed Congresswoman Lori Trahan, State Representative Kate Hogan, Department of Environmental Protection (DEP) Commissioner Martin Suuberg, and members of the Select Board and town officials at the Maynard DPW Yard on Winter Street to recognize the funding secured by Rep. Hogan in the state's allocation of the American Rescue Plan Act (ARPA).





POLICE:

Incidents:

- On February 1st, Ofc. McCann took a report of three fraudulent checks that were written from a Maynard business totally over \$9,000. Ofc. McCann is working closely with the business and their bank for further information. The matter is under investigation.
- On February 7th, Mill and Main Place Security reported there was new graffiti in the parking garage and stairwell. The graffiti was documented.
- On February 9th, Officers responded to a residence for a report of a dog bite that occurred earlier in the day. The individual reported that while walking by a residence there were two unleashed dogs outside. One of the dogs ran toward the individual walking by, and bit her below the knee. Officers attempted to contact the owner without success. The incident was forwarded to Animal Control and will be investigated.
- On February 9th, Ofc. Wellborn responded to the Emerson Family Medical building where Security reported a 3-foot yellow concrete pole had been knocked over. The damage was caused by a plow operator, who acknowledged the incident and stated that the company would take care of damages. Ofc. Wellborn contacted the company to follow up.
- On February 18th, Ofc. McGrath responded to a residence for a report of a missing package. The package was reported as delivered by USPS, however the resident was unable to locate the item. The USPS was notified of the incident, and report is on file.
- On February 22nd, Ofc. O'Neill responded to the municipal parking lot on River Street for a report of a vehicles rear window that had been smashed. There was nothing missing from the vehicle, the incident was documented.

Employee Recognition

Please join us in welcoming Justice Agyeman to the Maynard Police Department! Justice was sworn in at last night's Select Board meeting and is currently attending the police academy at Quinsigamond Community College where he is expected to graduate in May. We are excited to have Justice join our team!



Training:

- Sergeant Manchuso attended In Service training in Lowell.
- Officer McCann attended a Sexual Assault Investigator course.
- Officer Morahan attended In Service training in Lowell. Sergeant Sutherland attended In Service training in Lowell. Officer McCann attended In Service training in Lowell.
- Officer McGrath attended In Service training in Lowell.

Motor Vehicle Stops:

Action Taken:

Civil Citation: 13

Written Warning: 37

Verbal Warning: 127

Arrests(Motor Vehicle Related): 4

Criminal Complaint: 5

Total Motor Vehicle Stops: 186

Motor Vehicle Accidents:

<u>Location</u>	<u>Number of Motor Vehicle Accidents</u>
Acton Street	2
Great Road	4
Main Street	3
Maple Street	2
Parker Street	2
Sherman Street	1
Summer Hill Glen	1
Waltham Street	1
Winter Street	1
Wood Lane	1
<i>Total</i>	<i>17</i>

PUBLIC WORKS

- Town Hall's front steps were repaired:



- A new electric vehicle (EV) charging station was installed and is now operational in Naylor Court, replacing the outdated system. More stations may be installed in the future.



FIRE DEPARTMENT:

- Maynard High School students received first place in the 2022 Massachusetts Fire Prevention PSA Competition for their video “Fire Feud”. The Maynard Fire Department thanks the students and their teacher John Ogden for their work and support towards educating the community on fire safety and prevention. A ceremony at the state’s Division of Fire Services (DFS) is expected in April.
- Thank you to everybody at the Maynard Fire Department (and a big thank you to Mark). Your cooperation, guidance, and collaboration helped us take the top spot in this year's 2022 fire video PSA competition! Please help share this announcement, along with the link below, with the community.
- [Fire Feud \(2022 Massachusetts First Place Winner!\)](#)

OFFICE OF MUNICIPAL SERVICES

- Staff applied for a Shared Streets Grant, administered by the Massachusetts Department of Transportation on March 1st. The grant application requested funds for dumpster screening in Naylor Court, electric bicycles, and materials to create a public parklet. Awards will be announced in April.
- Conservation Agent/Assistant Town Planner Julia (Miller) Flanary got married on February 25th in California. Congratulations!
- MAGIC Meeting: Downtown Business District Revitalization and Navigating Hybrid Engagement - Bill hosted March 2nd
- OMS staff members Julia Flanary, Janelle Franklin and Megan Zammuto attended the Women in Government meeting in Marlborough on March 3rd.

Public Health

- The Board of Health approved to amend their Solid Waste Regulations to allow for the use of either stickers or municipal trash bags.

- The Board of Health approved the FAQ's and Hardship Application to be used for the Polystyrene/Plastic Bag Ban. They also endorsed an enforcement strategy.
- The BOH will now be meeting once a month on the 4th Tuesday of the month.

The Conservation Commission is currently looking for volunteers to join a trail stewardship & Invasive Species working group. This group is for anyone interested in working with invasive species, conservation land and trail maintenance, or planning volunteer days. We welcome all ages and abilities. Join us **Tuesday March 15, 2022 at 5pm via zoom** to find out more information or email Conservation@townofmaynard.net .

Join Zoom Meeting

<https://us02web.zoom.us/j/85907250877?pwd=RINGODlaVEFYQ0RGWGdJa01EdEZuUT09>

Meeting ID: 859 0725 0877

Passcode: 959090

One tap mobile

+16465588656,,85907250877#,,,,*959090# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

Find your local number:

<https://us02web.zoom.us/j/kwPHbHOhx>

